

**Lanesboro City Council
Special Meeting
Monday, January 14, 2013
Council Chambers at 8:00am**

Present: Steve Rahn, Joe O'Connor, Tom Dybing, Keith Eide, and Tom Smith

Absent:

Visitors: Lee Peterson and Dave Haugen

SPECIAL MEETING:

Rahn called the special meeting to order.

Ambulance Corrective Order from EMSRB:

Mayor Rahn noted that he has had a chance to take a look at two software systems for scheduling; noting that the corrective order states weekly schedules must be submitted. Haugen stated that having scheduling software will help him to get people to sign on to shifts to cover the hours and would save time from the physical calendar they are using now down at the ambulance/street shop. Smith asked if the software would guarantee coverage, to which Haugen said it would not but it would be a tool to assist in trying to send a schedule to the state of coverage based on the corrective order. Discussion occurred in regards to how open times would be covered and what if there is no one on the schedule for times, then what happens. It was suggested to talk with Preston about how they do their schedules. Vickerman and Haugen noted that they both have been working with Preston's Ambulance Director and stated that the reason they were looking into the EMS Manager software. He noted that they also took a look at the When to Work software, but noted he felt for not much more money the EMS Manager software was more specific to the ambulance and had persons ready for assistance.

The discussion turned to number of persons available to cover the on call schedule. Haugen noted that he has some RNs that will be taking the shorter course and some candidates that will be taking the approximate six month training. Vickerman asked if she would be allowed to take the training and respond to calls within her working hours, to which the Council noted there were no concerns with that and it would assist with the daytime calls.

O'Connor made a motion to purchase the EMS Manager System to assist the ambulance with scheduling, second Eide, motion carried.

On call pay was discussed. Haugen recommended \$1/hour, noting that other ambulances pay this amount for on call. Discussion occurred in regards to whether the fire department receives on call pay and how other communities pay out the on call if it is limited to two people or if they pay out three on call members.

O'Connor made a motion to table the on call pay until the ambulance department has an opportunity to discuss and make a recommendation, second Smith, motion carried.

Adjourn Special Meeting: Dybing made a motion to adjourn, second Allen, motion carried.

Respectfully Submitted,

Bobbie Vickerman
City Administrator/Clerk
